

HAMPTON BOARD OF EDUCATION
HAMPTON, CT 06247
MEETING MINUTES
WEDNESDAY, DECEMBER 19, 2018
7:00 PM

HAMPTON ELEMENTARY SCHOOL LIBRARY/MEDIA CENTER

Board Chair Rose Bisson called the meeting to order at 7:04 pm. Members present were Maryellen Donnelly, Ann Gruenberg, Mark Becker, Matthew Flegert, and Wesley Wilcox. Also, present Superintendent Frank Olah, Principal Sam Roberson and Business Coordinator Sally Lehoux.

2. **Audience for Staff and Citizens** - None
3. **Written Communications to Board** – Superintendent Frank Olah provided the board with the written communications.
4. **Approval of 11/28/18 Minutes** – Ann Gruenberg moved to approve the November 28, 2018 minutes. Maryellen Donnelly seconded and the motion passed with the following vote:
Yes: Mark Becker, Maryellen Donnelly, Ann Gruenberg and Wesley Wilcox
Abstain: Matthew Flegert
5. **Superintendent Reports/Recommendations** – Superintendent Frank Olah reviewed his report with the board.
6. **Principal Reports and PTO Update** ([See Separate Attachment](#)) – Principal Sam Roberson reviewed her report with the board.
7. **Business Coordinator’s Report** – Business Coordinator Sally Lehoux reviewed her reports with the board.
8. **Bus Contract** – Superintendent Frank Olah provided the board with a draft bus contract to review in preparation of the upcoming bus contract.
9. **Possible Hiring of Director of Pupil Personnel Services** – Nothing to report.
10. **Discuss and Recommendations for Adjustments to the Hiring process** – Superintendent Frank Olah provided the board with a draft adjustment to the hiring process. The board had a brief discussion on the matter.
11. **Committee and Representative Reports/Recommendations:**
 - a. **Board Committees**
 - Communications** – Nothing new to report.
 - Finance & Operations** – Mark Becker reviewed the last committee meeting with the board.
 - Policies** – Ann Gruenberg moved to approve policy 5144.2 Use of Exclusionary Time Out Setting. Matthew Flegert seconded and the motion passed unanimously.
 - Job Descriptions** – Maryellen Donnelly moved to adopt the job description for School Counselor. Mark Becker seconded and the motion passed unanimously. ([See Separate Attachment](#))
 - b. **Liaison Reports**
 - CABE** – Ann Grunberg reported the board on CABE events.
 - EASTCONN** – Nothing new to report.
12. **Additions to The Agenda** - None
13. **Audience for Citizens** - None
14. **Next Agenda Planning**
 - a. **Bus Contract**
 - b. **Budget Presentation**
 - c. **5141.21 Administration of Medication**
15. **Executive Session for the Purpose of Discussing the Performance of a Public Official** – Matthew Flegert moved to enter executive session at 8:31 pm for the purpose of discussing the performance of a public official and invited Superintendent Frank Olah. Maryellen Donnelly seconded and the motion passed unanimously. Re-entered public session at 9:12pm.
16. **Discussion and Possible Action on the Superintendent's Goals** - Maryellen D moved to approve superintendent’s goals presented in the 12/19/18 Superintendent’s Report. Ann Gruenberg seconded and the motion passed unanimously.
17. **Adjournment** – Mark Becker moved to adjourn at 9:13pm. Matthew Flegert seconded and the motion passed unanimously.